

STMARY'S RC PRIMARY SCHOOL

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EDUCATION

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Midlothian



9th January 2019

Dear Parents and Carers

**INCREASE IN NURSERY HOURS
EFFECTIVE FROM MONDAY 14TH JANUARY 2019**

I am writing to thank you for showing interest in the 1140 hours pilot. We now have additional staffing in place and are able to offer you a start date of Monday 14th January.

As stated in our previous communication, the times are:

**Monday – Thursday 8.30am – 3.00pm, and
Friday - 8.30am – 12.30 pm**

Your child will need to come to nursery with a packed lunch Monday – Thursday. We recommend a healthy lunch which includes a sandwich or wrap, a yoghurt or some cheese, some fruit and a drink of water or milk. A cool pack/ice pack inside helps keep everything cool ready for lunch time.

We are very excited to be offering these places, and look forward to learning from this experience. Please contact the Nursery directly to let them know if this or another start date is more suitable to you. **Please also discuss with Nursery staff if you think there is a need to gradually increase to full time hours in the afternoon.** We will work with you to accommodate the best arrangement for your child.

The staffing arrangements are as follows:

**MON – FRIDAY MORNING – Mrs S Henderson Senior CCDW, Mrs J Coleman CDW,
Mrs W Crawford CDW**

**MON – FRIDAY AFTERNOON – Mrs J Coleman CDW, Mrs W Crawford CDW
Ms F Hynde CDW**

Mrs Henderson will continue to have some administration time on a Thursday afternoon and Mrs Crawford and Mrs Coleman will share the Senior responsibility over Mon, Tues and Wed afternoons. I am sure you will show Ms Fiona Hynde a warm St Mary's welcome. As our numbers increase there will be an additional Learning Assistant to help cover lunches, hopefully being appointed next week following interview.

Thank you for your continued support.

Liz Laird
Head Teacher